

## How to Pay Outstanding Invoices

1. Go to: [www.enrole.com/ecu](http://www.enrole.com/ecu)
2. Sign In at the top of the page

Cart (0)

Welcome to the Continuing Professional Education and Lifelong Learning Program online registration site.  
If you are a new user, please create a username and password to register for sessions.  
For registration questions or password resets, call our office at 252-328-9198.

3. Go to Order History on left side

Home

Browse Catalog

CPE Policies and Refunds

Search by Instructor

Search by Calendar

Shopping Cart

Order History

My Profile

Logout

### Attendee List

Jerry [REDACTED]

### Shopping Cart

You have no items in your shopping cart

Continue Shopping

Add Attendee

Camps

Continuing & Professional Education

4. Click check box to pay and then "Pay Now"

The screenshot shows a user interface with a navigation menu on the left and two main content areas. The 'Outstanding Balances' section contains a table with the following data:

<input type="checkbox"/> All	ID	Title	Fee	Balance	Payment Amount
<input checked="" type="checkbox"/>	24888	Glass Christmas Ornament	60.00	60.00	60.00
Totals			\$60.00	\$60.00	60.00

Below the table is a yellow 'Pay Now' button. The 'Upcoming Events' section displays details for the selected event:

ID: 24888      Title: Glass Christmas Ornament  
Ordered on: 11/01/17      Dates: Saturday, December 16, 2017  
Status: Registrant enrolled      Add To My Calendar  
Fee: \$60.00  
Balance: \$60.00

Red annotations include a box around the text '1. Click Check Box to pay' with an arrow pointing to the checked checkbox in the table, and another box around the text '2. Click "Pay Now"' with an arrow pointing to the 'Pay Now' button.

5. Enter credit card information and complete checkout