THE CEU

The Continuing Education Unit (CEU) is a nationally recognized measure of participation in an approved non-credit continuing education program. One Continuing Education Unit (1.0) is defined as “Ten contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction.”

East Carolina University is among the many colleges and universities throughout the nation that award CEUs to participants of approved programs. Each participant satisfactorily completing approved non-credit courses, seminars, conferences, or workshops offered through the Division of Continuing Studies is awarded CEUs in recognition of their involvement.

The program in which you are participating has been approved for CEUs based upon 0.1 unit for each contact hour of instruction. If you wish the approved units to be awarded, complete and turn in the CEU registration form below. This action will cause a permanent record to be established in your name and identification number. This record will be maintained under the auspices of the Office of Continuing Studies. Should you ever require a copy of CEUs earned in approved programs at East Carolina University, please make your request in writing. You should include your name, identification number, program title and date of attendance (if possible) in your request. Submit the written request to: East Carolina University, Continuing Professional Education, Office of Continuing Studies, Self Help Center, Suite 401, Mail Stop 514, Greenville, NC 27858-4353. If a question should arise in the future, write to this address or call (252) 328-9198.

Continuing Education Unit Registration Form

Please Print -- Complete All Information

Program Title ___________________________ Program Date(s) ___________________________

Name ________________________________ SSN/ID No. ________________________________
I hereby acknowledge that completion of this item (Social Security Number) is voluntary. It is requested by the institution for record keeping accuracy and provides a personal identifier for office use only.

Business Address ____________________________
Street/PO ___________________________ City ___________________________ State _____ Zip ______

Home Address ____________________________
Street/PO ___________________________ City ___________________________ State _____ Zip ______

Telephone (office) ___________________________ (home) ___________________________

OFFICE USE ONLY

Amount Pd. $ ________ CEU Typed ____________
Date Rec’d. ____________ CEU Billed ____________

Email completed form to cpe@ecu.edu.